

PREPARING PATIENT FOR TRANSPORT CHECKLIST

- Initiate process for transport to appropriate call centre
- Communicate to receiving centre (document receiving physician's name/license #)
 - Pt name, date of birth, and diagnosis
 - History of presenting illness (and pertinent past medical history)
 - Full set of **current** vital signs (Temp, HR, RR, BP, O₂ saturation), including POC glucose, temperature, GCS, and weight
 - Physical findings
 - Investigations done, with results:
 - Laboratory
 - Diagnostic imaging
 - Other
 - Treatment and responses to treatment, ongoing infusions and therapies
 - Allergies, current medications
 - Resuscitation status: DNR or advanced directives
- Make copies of **ALL** documentation – chart, blood work, diagnostic imaging (in form of CD/PACS, etc), consults
- Notify significant next of kin/guardians of transport plan
- As appropriate, secure the following devices and treatments, as required:
 - Airway supported and secured (with recent ABGs if available)
 - Intravenous access (2 large bore peripheral IV's if hypotensive, severe sepsis) – assure patency
 - Foley catheter
 - Gastric tube (NG/OG)
 - Blood products
 - Medications (prn or regular) administered prior to transport, and available as required for transport

LET THE RECEIVING FACILITY KNOW WHEN YOUR PATIENT HAS DEPARTED